

Attachment 1

**TIRE RFQ SELECTION PANEL
Engineering and Environmental Services
REVISED SCHEDULE (As of 4/28/98)**

PANEL COMPOSITION, The Selection Panel consists of four voting IWMB staff members and the non-voting RFQ manager:

<u>Panel Function</u>	<u>Name</u>	<u>Telephone Number</u>
RFQ Manager	Stacey Patenaude	255-3826
Member1		
Member 2		
Member3		
April 24, 1998	2:00 p.m.	Amended/new Qualification Statements
April 27, 1998	3:00 p.m.	Minimum Qualificatoins Review meeting with Legal Office
April 28, 1998	10:00 a.m.	Panel meets to distribute Qualification Packages
April 30, 1998	9:00 a.m.	Results of reference checks turned into RFQ Manager
April 30, 1998	10:00 a.m.	Panel meets for final grading instructions
May 7, 1998	9:00 a.m.	Grading sheets turned into RFQ Manager
May 7, 1998	3:00 p.m.	Selection of highest ranked firms. List of firms to interview and grading results to Legal and Contracts Offices. Interviewees notified by phone and follow- up letter after concurence.
May 13, 1998	1:00 p.m.	First Interview
May 13, 1998	3:00 p.m.	Second Interview
May 14, 1998	9:30 a.m.	Third Interview
May 15, 1998	12:00 p.m.	Final grading of interviewed firms turned into RFQ Manager and final ranking distributed to panel for concurence
May 26, 1998	12:00p.m	Select most qualified firm(s) to begin negotiations

June 2, 1998	9:30 a.m.	Recommend firm(s) to Administration Committee
June 24, 1998	9:30 a.m.	Item to Board for approval of contact(s)